Financial Services for Students

Student Financial Services
Office in Centennial Hall
(970) 491-6321
sfs.colostate.edu

TUITION, FEES, AND EXPENSES

Authority to set tuition rates is vested in the governing boards of Colorado’s state institutions of higher education. The tuition rates which apply to any succeeding fiscal year will not be known until June of each year. The Board of Governors of the Colorado State University System, therefore, reserves the right to change tuition and fee schedules and related policies, including the time, date, and method for payment, at any time.

By registering for a course, a student acknowledges legal and financial responsibility for any and all tuition and fees assessed as a result of registration. Students must follow, and are financially responsible for, formal add/drop and withdrawal procedures of the University. Non-attendance does not relieve a student of financial responsibility. A student whose account becomes delinquent will be held responsible for paying any late payment charges, collection agency fees up to 40% of the debt, and all costs and expenses including reasonable attorney fees that CSU incurs in its collection efforts. The University will not register a student, confer a degree on a student, nor provide official transcripts to any current or former student who has past due financial obligations to the University.

Schedule of Tuition and Fees

The most current listing of tuition and fees, as well as a tuition calculator, can be found at: registrar.colostate.edu/tuition-fees.

In addition to the charges listed under each category, students may be required to pay differential tuition, program charges, charges for technology, and/or special course fees. Tuition and fees for a student registering for a combination of regular on-campus courses or Division of Continuing Education (OnlinePlus) courses will be assessed individually according to the schedule established for each.

Students who are off campus for full-time internships, practica, and professional affiliations, and are not concurrently enrolled in other on-campus experiences or courses, will be assessed a reduced general fee amount.

Undergraduate Colorado resident students are eligible to receive a College Opportunity Fund (COF) stipend from the State of Colorado to apply toward tuition costs. To receive the COF stipend, students must apply for the stipend at cof.college-assist.org AND authorize CSU to receive the funds EACH semester via RAMweb. Go to sfs.colostate.edu/cof for more information.

Differential Tuition

Differential tuition is assessed to undergraduate students (resident, non-resident, and WUE), based on a student’s class level (number of transcripted credits). Almost all of the differential tuition students pay returns directly to the academic colleges and departments to enhance the quality of a CSU education. Each CSU college’s rates are based on three factors:

- High cost—i.e., how expensive the program is to provide
- High demand—i.e., whether the program is in high demand by large numbers of students
- High return—i.e., how much students generally earn when they graduate from that specific program

Differential tuition is assessed by the course subject code at a rate of $47/$62/$83 per credit hour, depending on the course. Differential tuition is not assessed by a student’s major. For more detail on differential tuition cost per credit, go to: registrar.colostate.edu/Data/Sites/1/pdf/Undergraduate_Differential_Tuition.pdf.

Students are assessed differential tuition upon reaching 30 transcripted credits (sophomore level) for College of Business courses. Students are assessed differential tuition upon reaching 60 transcripted credits (junior level) for all other courses offered at CSU.

Tuition and Fee Adjustments

Registration Cancellation

Before classes begin for a particular term, all courses can be canceled via the Web registration system (RAMweb)
with no charge and no charges will be assessed. Students not planning on attending must cancel their registration before the fall or spring semester begins or they will be assessed a portion of tuition and fees.

Registration Changes

Tuition and fees will be adjusted (not cancelled) for undergraduate students if credits are added or dropped during the schedule change period at the beginning of the semester. Specific dates are listed in the on-line class schedule. After this deadline, there is no adjustment in tuition and fees if a student drops part of his or her schedule.

University Withdrawal

Once the semester begins in fall or spring, students dropping all courses and leaving the University must contact the Center for Advising and Student Achievement (CASA), Room 121, The Institute for Learning and Teaching (TILT), 801 Oval Drive.

The schedule for tuition and fee adjustments for students withdrawing from the University may be found on the Registrar’s website at: registrar.colostate.edu/university-withdrawal.

Exceptions to the prorated tuition and fees adjustments may be made in the following situations:

1. Withdrawing students who received financial aid are subject to specific federal, state, and University withdrawal policies regarding tuition and fees, housing charges, return of funds to financial aid programs, and repayments resulting from their withdrawal.

   A withdrawal may require an immediate return of financial aid funds. Returns are calculated according to Federal Student Assistance General Provisions regulations. The date of a student’s withdrawal, financial aid disbursements to the student’s account, and University charges, are used to calculate the return amount.

   The student may have to repay those funds which are in excess of an amount based on their length of enrollment.

   All calculated refunds and repayments of University charges will be allocated to financial aid programs first, and any remaining amount to the student.

2. University room and board charges will be assessed through the vacate date from University housing.

3. In the case of a student death, a refund of tuition and fees may be made any time during the semester.

4. Withdrawal as a result of serious illness, disabling accident, military draft, or activation of reserves or National Guard units, initiated at the Center for Advising and Student Achievement (CASA), Room 121, The Institute for Learning and Teaching (TILT), will be subject to review by the Office of the Vice President for Student Affairs which may recommend a variation from the normal adjustment policy.

Please note: No financial adjustment will be made for a student who is suspended, dismissed, or expelled for breach of discipline.

Student General Fee Appeal Process

Billing for the Student General Fee may be contested, in writing, within the first two weeks of the term for which the fee is imposed. The request should outline the particular circumstances for contesting the applicability of the mandatory full-time Student General Fee. Send the request to: Student General Fee Appeal Committee, Office of the Vice President for Student Affairs, Colorado State University, 8004 Campus Delivery, Fort Collins, CO 80523-8004. The following information should be included in the request: full name, CSUID, current address, telephone number, and e-mail address. Decisions of the committee are final.

Special Fees

Nonrefundable Fees*

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission application fee</td>
<td></td>
</tr>
<tr>
<td>New and transfer students</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>GUEST students</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Application fee for admission to professional</td>
<td></td>
</tr>
<tr>
<td>program in Veterinary Medicine</td>
<td>$ 60.00</td>
</tr>
<tr>
<td>Enrollment Deposit and Admission Confirmation</td>
<td></td>
</tr>
<tr>
<td>(new and transfer students)</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Composition Placement Examination</td>
<td>$ 22.00</td>
</tr>
<tr>
<td>Mathematics Placement Examination</td>
<td>$ 15.00</td>
</tr>
<tr>
<td>Credit Established by Challenge Examination per credit attempted</td>
<td>$ 20.00</td>
</tr>
<tr>
<td>Language Placement Examination (one-time charge; no charge for retakes)</td>
<td>$ 10.00</td>
</tr>
<tr>
<td>Charge for technology, per term (college-wide):</td>
<td></td>
</tr>
<tr>
<td>Agricultural Sciences</td>
<td>$ 86.15</td>
</tr>
<tr>
<td>Business</td>
<td>$ 94.50</td>
</tr>
<tr>
<td>Engineering</td>
<td>$ 170.00</td>
</tr>
<tr>
<td>Health and Human Sciences</td>
<td>$ 71.00</td>
</tr>
<tr>
<td>Intra-University</td>
<td>$ 35.50</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>$ 54.58</td>
</tr>
</tbody>
</table>

1. Agricultural Sciences
2. Health and Human Sciences

__________________________
1.4   Page 2
Financial Services for Students

Natural Resources $ 94.50
Natural Sciences $ 94.50
Veterinary Medicine and Biomedical Sciences $ 90.00
"Transcript fee per copy
Secure Electronic Transcripts $ 11.00
Paper Transcript, first class mail $ 13.00
Paper Transcript, student pick-up next day $ 15.00
Paper Transcript, student pick-up same day $ 15.00
University Technology Fee $ 20.00

*Fees are subject to change.
1 For full-time resident and nonresident undergraduates and graduates. Graduate students in the Colleges of Natural Sciences and Veterinary Medicine and Biomedical Sciences are not assessed a charge. Students enrolled for ten or more credits are considered full time and required to pay the full amount according to their college affiliation. Part-time undergraduate and graduate students pay a prorated amount.
2 The College of Health and Human Sciences is the only college that applies their charge during the summer session.

Special Course Fees

Certain courses require enrolled students to pay fees for special services and/or materials. Courses with fees are indicated by ($) in the Courses of Instruction section of this catalog. Special course fees are updated in June for the upcoming academic year. For the most current listing of special course fees, visit the Provost and Executive Vice President’s web page at: static.colostate.edu/client-files/provost/SCFComprehensiveListFY14.pdf

There are four types of special course fees:

1. For some courses, enrolled students are assessed a uniform fee during registration to cover costs such as the rental of external facilities, the expenses of field placements, the provision of special equipment and materials that the University would not otherwise maintain, and/or the costs of off-campus travel of students with supervising faculty members.

2. For some courses, enrolled students are assessed a fixed or variable fee by the department based upon actual use of expended materials supplied by the department and used by the student in the creation, construction, and/or fabrication of an object of value, such as a class project that becomes the student’s property. These fees are designed for situations in which it is more efficient for the departments to supply the expendable materials because of the inability to make individual purchases economically.

3. For some courses, enrolled students are assessed variable fees by the department based upon actual damage or non-return of equipment used in the courses.

4. For some courses, enrolled students are assessed a fixed fee to provide funds for replacement or upgrade of equipment that was purchased originally through department funds and cannot be maintained appropriately without this type of student fee support.

All special course fees will be assessed and collected through normal student accounts receivable procedures. No fees should be paid directly to academic departments or individuals.

Tuition for Continuing Education Courses

Tuition and course fees assessed for courses offered by the Division of Continuing Education vary by program, level of instruction, and delivery method. For specific tuition rate information on any of the Continuing Education programs, visit the website at online.colostate.edu or call (970) 491-5288 or toll-free (877) 491-4336.

Additional Expenses

Personal and Living Expenses

The amount of money spent by a student in an academic year (two semesters—August to May) for personal and living expenses varies with current prices and the habits and needs of the student; therefore, it is important that each student estimate the amount of money needed for such items as laundry, clothing, transportation, health care, etc. Expenses not directly related to educational costs are not included in the estimates.


<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total base tuition and fees</td>
<td>$12,146</td>
<td>$26,0771</td>
</tr>
<tr>
<td>College Opportunity Fund stipend credit (Colorado residents) 2</td>
<td>- $2,250</td>
<td>$0</td>
</tr>
<tr>
<td>Student share of base tuition and fees 3</td>
<td>$9,896</td>
<td>$26,077</td>
</tr>
<tr>
<td>Charge for technology (average)</td>
<td>$166</td>
<td>$166</td>
</tr>
<tr>
<td>Living allowance 4</td>
<td>$11,122</td>
<td>$11,122</td>
</tr>
<tr>
<td>Books and supplies</td>
<td>$1140</td>
<td>$1140</td>
</tr>
<tr>
<td>Total direct costs for the year 5</td>
<td>$22,324</td>
<td>$38,505</td>
</tr>
</tbody>
</table>

1 A significant percentage of non-residents with competitive academic records are offered scholarships to help offset the cost of tuition.
2 If you are a Colorado resident, be sure to apply for the College Opportunity Fund (COF) at the following website: cof.college-assist.org.
There may be additional costs for undergraduate students enrolled in courses with differential tuition. For more information about tuition and fee charges, visit the Registrar’s website at registrar.colostate.edu. Based on a standard community-style room with an “Any 14 meal plan.” Other residence hall plans are available at varying costs. For details, visit housing.colostate.edu. This figure does not include personal expenses for such items as, laundry, clothing, transportation, health care, etc., which vary from student to student.

For more information about annual costs, including estimates of personal expenses, visit sfs.colostate.edu.

Student Health Insurance

To protect students’ good health and financial stability, students are required to carry adequate health insurance coverage. Please see the chapter on Undergraduate Admissions Policies and Procedures (1.3) for detailed information.

Housing Deposit

Residence Halls

The $150 housing deposit for residence hall students serves as both a reservation fee and a contractual guarantee. A partial refund of this deposit is available if the applicant cancels his/her request prior to the date the residence halls open for the semester. For specific information about the refund policy, refer to the “Housing Deposit & Refund Information” outlined in the Housing Guide or on the housing website at housing.colostate.edu under Application Information and Refund Policy on the Room & Board Rates page.

University Apartments

A $340 application deposit is required for students applying for university apartments. This deposit will convert to a damage/cleaning deposit at the time of assignment. The deposit will be refunded any time prior to confirming an apartment assignment, upon request. The refund procedure for current apartment residents is outlined in the Apartment Life Housing Agreement. For further information, refer to the Housing Guide or the housing website at housing.colostate.edu/university-apartments.

Enrollment Status

Enrollment status at CSU (full-time, three-quarter time, half-time, less than half time) is determined by the number of credits the student has completed or is pursuing for the term in which the verification is requested. Credits from which the student has withdrawn or which the student is auditing are not included. (The following schedule for enrollment status differs from the full-time/part-time schedule for tuition and fees. Groups such as Co-op programs may have a different definition of enrollment status and should be verified with the program. Details may be found at registrar.colostate.edu/tuition-fees.) Credit requirements are as follows:

Fall/Spring Semesters:

<table>
<thead>
<tr>
<th>Credit Level</th>
<th>Undergraduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>12 or more credits</td>
</tr>
<tr>
<td>Three-quarter time</td>
<td>9-11 credits</td>
</tr>
<tr>
<td>Half-time</td>
<td>6-8 credits</td>
</tr>
<tr>
<td>Less-than-half time</td>
<td>5 credits or less</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Level</th>
<th>Graduate Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>9 or more credits</td>
</tr>
<tr>
<td>Three-quarter time</td>
<td>7-8 credits</td>
</tr>
<tr>
<td>Half-time</td>
<td>5-6 credits</td>
</tr>
<tr>
<td>Less-than-half time</td>
<td>4 credits or less</td>
</tr>
</tbody>
</table>

Summer Session:

<table>
<thead>
<tr>
<th>Credit Level</th>
<th>Undergraduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>6 or more credits</td>
</tr>
<tr>
<td>Three-quarter time</td>
<td>5 credits</td>
</tr>
<tr>
<td>Half-time</td>
<td>3-4 credits</td>
</tr>
<tr>
<td>Less-than-half time</td>
<td>2 credits or less</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Credit Level</th>
<th>Graduate Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>5 or more credits</td>
</tr>
<tr>
<td>Three-quarter time</td>
<td>4 credits</td>
</tr>
<tr>
<td>Half-time</td>
<td>3 credits</td>
</tr>
<tr>
<td>Less-than-half time</td>
<td>2 credits or less</td>
</tr>
</tbody>
</table>

For verification of enrollment status go to ramweb.colostate.edu and click on “Enrollment Verification Certificate.” For more information, go to registrar.colostate.edu/enrollment-verification.

Graduate Assistants

Full-time graduate assistants receive a minimum monthly stipend during the academic year, as set by the University. Such assistants must register for and complete at least one on-campus credit during each fall and spring semester during which the assistantship is in effect; and such credits as the appointing department may require each summer term during which the appointment is in effect. Assistants may have tuition payments made in their behalf.

IN-STATE RESIDENCY FOR TUITION CLASSIFICATION PURPOSES

Student Financial Services, Centennial Hall
(970) 491-6321
Classification of students for tuition purposes is governed by state statute (“tuition law”) which sets forth conditions for a student being considered as “in-state” for purposes of tuition classification. The tuition law is contained in sections 23-7-101 to 111 of the Colorado Revised Statutes and in published policies of the Colorado Commission on Higher Education (CCHE). Although individuals may be considered state residents for voting or other legal purposes after being in the state for a short period of time, the tuition law specifies additional requirements for classification as “in-state” for tuition purposes. The tuition law, which applies to all public institutions of higher education in Colorado, is subject to judicial interpretation and can be changed from year to year by the Colorado Legislature. Colorado State University must apply the rules set forth in the Colorado Revised Statutes, and is not free to make exceptions except as specifically permitted under the statutes and CCHE policies.

Note: This information is considered to be general guidance and is not legal advice. Refer to state statute to review the current law.

**Definition of “In-State Residency”**

Under the Colorado tuition law, the term “in-state” student means: “A student who has been domiciled in Colorado for one year or more immediately preceding the first day of classes for the term for which such status is claimed.” Further the tuition law states: “Attendance at an institution of higher education, public or private, within the state of Colorado shall not alone be sufficient to qualify for domicile in Colorado.”

In-state classification requires domicile in Colorado for 12 months on or prior to the first day of classes of each semester. “Domicile” is the term used to describe the place where a person has chosen to make a permanent and fixed home. Domicile is made up of two components: physical presence and evidence of intent. Both physical presence and evidence of intent must be established to begin the domicile year. A student can only establish domicile in Colorado for tuition purposes if s/he intends to reside permanently in the state, and meets the definition of a “Qualified Person.” A qualified person is one who is (a) 22 years of age or older, (b) a post-baccalaureate graduate student, or (c) an emancipated minor. (A minor who is married for 12 months is presumed to be emancipated.) A person must be qualified under one of these categories in order to begin the 12-month period of domicile for purposes of in-state tuition. Unemancipated minors qualify for in-state tuition if the parents have been domiciled in Colorado for one year. Exceptions to One Year Domicile are in this section and also on our website at [sfs.colostate.edu/residency](http://sfs.colostate.edu/residency).

Initial residency determination for tuition purposes of any student enrolling at Colorado State University is determined by the Office of Admissions. To be initially considered for in-state classification you must answer all residency questions completely and accurately on the application and submit requested evidence substantiating their claim. Failure to do so will result in classification as out-of-state for tuition purposes. The initial determination may be changed if additional evidence regarding the student’s eligibility for in-state classification is received.

**Petition for Reclassification**

A petition may be filed if a student wishes to contest out-of-state classification or if s/he has subsequently become eligible for in-state status. Petition materials may be obtained from Student Financial Services. Petitions will be processed only for students who have been admitted to the University and are currently enrolled for the semester for which they are requesting a change in classification.

A student’s current tuition classification will remain until they have received notification from the Student Financial Services Tuition Classification Officer indicating a residency change has been approved. Students who are petitioning for in-state classification remain responsible for paying their tuition based upon current tuition classification. Students are strongly urged to petition by the “Priority Deadline to Submit Petition” provided on the SFS website in order to receive a response of their tuition classification prior to the beginning of the semester and tuition and fee deadlines.

**Petition Process/Deadline**

Student Financial Services must receive completed petitions no later than the published deadline date for the semester for which the student is petitioning. Deadlines are provided on the SFS website at [sfs.colostate.edu/residency](http://sfs.colostate.edu/residency). Petitions will not be accepted after the published deadline date and incomplete petitions will not be accepted and/or reviewed for that semester, and the tuition classification and tuition assessment will remain nonresident for that term.

Students will be notified of the results of their petition by mail or CSU email. Please allow up to six weeks for notification. If additional information is required, the additional information must be submitted within the requested time frame unless special arrangements are made with the Tuition Classification Officer.
Decisions made by the Tuition Classification Officer may be appealed to the University’s Residency Appeals Committee. A student wanting to appeal the decision to the Residency Appeals Committee must contact Student Financial Services no later than the appeal date listed in the letter in which the decision was conveyed to the student. The decision of the Residency Appeals Committee is the final University determination for that specific semester. In addition, there are no provisions in the Tuition Classification Statutes for retroactive petitioning.

The fact that a student does not qualify for in-state status in any other state does not guarantee in-state status in Colorado; in-state classification is governed solely by Colorado statute. The tuition classification statute places the burden of proof on the petitioner to provide clear and convincing evidence of a change in eligibility for in-state tuition once the student has registered.

Any student who provides false information to avoid paying out-of-state tuition may be subject to legal and/or disciplinary actions.

In-State Status: Other Circumstance

Exceptions to the one-year residence requirement exist for the following:

- Colorado National Guard members
- Active-duty military stationed in Colorado
- Honorably-discharged members of the U.S. armed forces
- Returning active-duty military members
- Canadian military stationed in Colorado
- Employees of companies moving to Colorado receiving government economic incentives
- Children of new faculty members at Colorado state colleges and universities
- Western Regional Graduate program enrollees
- 4 year rule and complete junior year of high school in Colorado
- A student, other than a nonimmigrant alien who attended a Colorado high school for three years who is admitted into a Colorado Institution of Higher Education within twelve months after graduation or completing a GED in Colorado

For detailed explanation of the requirements for these exceptions, including spouse and child eligibility, go to sfs.colostate.edu/residency or highered.colorado.gov/Finance/Residency/default.html.

---

**PAYING YOUR BILL**

Cashiers Office  
Howes Street Business Center, 1st Floor  
555 S. Howes St.  
(970) 491-2767  
bursar.colostate.edu/cash.aspx

A student may make a payment on their student account by using CSU’s preferred payment option—Electronic Payments. Electronic Payment is the fastest, most secure way to make a payment. Payment by Electronic Check is a free service to students and other authorized individuals and is easy to use.

Electronic Payments may be accessed through RAMweb and/or FAMweb at ramweb.colostate.edu. The routing number and bank account number from the bottom of a personal check will be required.

For details on other payment options, please visit the Bursar’s website at bursar.colostate.edu.

**Student Billing**

Student Financial Services  
Office in Centennial Hall, First Floor  
(970) 491-6321  
sfs.colostate.edu

In support of the University’s Green Initiatives, the University implemented e-billing effective in Fall 2010. Billing notifications are e-mailed to Rams e-mail addresses. Students can then log into RAMweb to view their University Billing Statement. Additional billing notifications may be sent to alternate e-mail addresses maintained by the student on RAMweb.

Due Dates:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>September 10</td>
</tr>
<tr>
<td>Spring</td>
<td>February 10</td>
</tr>
<tr>
<td>Summer</td>
<td>June 10</td>
</tr>
</tbody>
</table>

**University charges are due by the date specified on the bill.** Due dates are the 10th of each month unless the 10th falls on a weekend or holiday, then the due date is the following business day. The University does not offer an installment plan on payments. All payments should be in U.S. currency. Mailed payments must reach the University Cashier’s Office, 6015 Campus Delivery, by 4:00 p.m. (MT) on the due date. Payments by check are processed when received – postmarks do not apply and future dates are not honored. Online payments must be made by 4:00 p.m. (MT) on the due date for the payment to be considered timely. Penalties for late payment
include holds on University services and a 1.5% payment deferral charge of the past due balance. Penalties are initiated for the purpose of encouraging prompt payment.

Student Account Notes

Students are responsible for all charges on their account and arrangement of payments due. Payments should only be made when a balance due exists on an account. In general, overpayments will not be applied to the student’s account, but will be returned within two weeks if no additional charges are posted to the account.

Students who are sponsored by a third party may request direct billing to the sponsor for tuition, fees, and other related educational expenses. Detailed information on sponsor billing is available upon request from the Accounts Receivable Office. Arrangements for sponsor billing must be made prior to the student account due dates to prevent late payment penalties.

The “Billing Information” section in RAMweb ramweb.colostate.edu provides more information on setting up a billing address, billing statement information, accepted payment methods, credit balance refunds, and education tax credit information (1098-T forms).

University Student Account Statements are mailed to the current billing address. If a billing address has not yet been created, statements will be mailed to the current mailing address on file with the University.

Unpaid past due balances may cause a hold on registration, transcripts, and diploma. The University will not register a student, confer a degree on a student, nor provide official transcripts to any student or former student who has past due financial obligations to the University, until the hold is removed. The release of the hold may be expedited by paying the past due balance in full.

Failure to pay amounts due may result in the referral of the outstanding balance to a collection agency, at which time the student would be responsible for any late payment charges, collection agency fees up to 40% of the debt, and all costs and expenses including reasonable attorney fees that CSU incurs in its collection efforts. Further, the University reserves the right to impose a penalty fee and financial hold for returned checks (refer to Returned Checks policy).

Returned Checks

All checks returned for insufficient funds or invalid account information, either paper or electronic, will incur a penalty as provided by state law.

The University will attempt to contact the originator of the check by mail and by telephone. In the case of students, a notice will be mailed to the student’s Fort Collins area address. If no response is received, a follow-up mailing will be sent to the student’s permanent mailing address of record. (All students are required to maintain an accurate address and telephone number with the University at all times.) These reparative payments are considered due in full immediately. The payment must be equal to the full amount of the invalid check plus penalty and fee if applicable. If the University receives two returned checks on a student account, all payments from that time forward will require guaranteed funds. Failure to follow through will result in further collection actions. Please note: If the presentation of the original check permits a student to register for an academic term and if full payment of the returned check plus penalty and fee is not made by the specified deadline, the student’s class schedule will be canceled.

Address Updates

It is the student’s responsibility to maintain correct addresses (mailing and email) with the University. To create or update an existing address, go to ramweb.colostate.edu. In order to communicate quickly and effectively with students, the University now requires that each enrolled student provide an e-mail address. Colorado State University has designated email as an official form of communication to students.

Being able to communicate electronically with the student population provides several benefits:

- Students can be quickly notified by professors and University offices of events that affect them personally or may be of interest to them generally (e.g., classroom changes, class meeting time changes, department activities, etc.).
- It's faster and less costly than printing and mailing letters.
- It advances the University's commitment to environmental conscious by reducing paper use and eliminating physical refuse.

It is also essential that students maintain a current mailing address with the University by updating it at ramweb.colostate.edu.

Deadlines for registration and payments of tuition, fees, and other charges must be met to allow registration to occur. Therefore, students must respond to correspondence from the University in a timely manner.
FINANCIAL ASSISTANCE

Student Financial Services

Office in Centennial Hall
(970) 491-6321
sfs.colostate.edu

Student Financial Services administers a variety of institutional, state, federal, and private financial assistance programs for qualified students. Financial assistance programs include scholarships, grants, loans, and employment. Employment opportunities available include the Work Study Program, on-campus departmental positions, and community part-time employment.

Financial Aid Programs

Colorado State University offers a variety of financial assistance programs for students based on merit and income. Awards recognize scholastic achievement, assist low income students, and provide funding so students can reach their goal of graduation.

Detailed information on all financial aid programs is available on request from Student Financial Services and on the website at sfs.colostate.edu. Financial aid policies and procedures may change without notice.

Scholarships

Colorado State University administers state, federal institutional, private agency, foundation, service club, and individual scholarships. The Colorado State University Scholarship Application (CSUSA) is available on RAMweb December 1 to March 1 of each year. Students use the CSUSA to apply for most University scholarships. Scholarship information, including specific criteria, application requirements, and deadline dates is available on the website.

Grants

Colorado State University administers a number of grant programs available to undergraduate students. Several are restricted to Colorado residents.

- Colorado Student Grant (Colorado’s College Responsibility Program)
- CSU Commitment to Colorado
- CSU Ram Grant
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant

The University administers the Federal Pell Grant program for qualified undergraduates. The federal government establishes the dollar limit for the Federal Pell Grant program each year. All grants may be re-awarded in subsequent years, providing the student reapplies for financial aid, continues to document financial need, and maintains satisfactory academic progress.

Loans

Colorado State University participates in the following loan programs:

- Federal Perkins Loan Program
- Federal Direct Loan Programs, both subsidized and unsubsidized
- Federal Direct Parent PLUS Loan Program
- Federal Direct Graduate PLUS Loan Program
- Health Professions Loan Program – veterinary medical degree program only

Loan amounts vary depending on degree program, need, eligibility, availability of funds, and maximum limits established by federal regulations.

Work-Study

The Federal and State Need-Based Work-Study Programs are administered by Student Employment Services and provide part-time employment opportunities to qualified students. Both undergraduate and graduate students are eligible to apply. Awards are based on the evaluation of students’ financial need and availability of funds.

The Merit Work-Study Program is available to University students and they do not have to document financial need. Students must find a job, generally on campus, which relates to their academic major. All regularly enrolled students, other than Colorado resident graduate students, are eligible to apply. Applications are available on each student’s RAMweb beginning in early February for the next academic year.

Applying for and Retaining Financial Aid

Application Procedures for Need-Based Financial Aid

Students use the Free Application for Federal Student Aid (FAFSA), available online at fafsa.ed.gov, to apply for financial aid. Application and procedures for any of the above programs may be obtained from Student Financial Services and is available on the website.
Satisfactory Academic Progress Standards

Students applying for and/or receiving financial aid are expected to maintain satisfactory academic progress. Failure to perform at established levels may result in students becoming ineligible for financial aid. Copies of the complete policy are available at Student Financial Services, in “Your Financial Aid Guide,” or on the website.

Unofficial Withdrawals

Students who leave the University and do not formally withdraw will be assigned grades of “U” (unsatisfactory) or “F” (failure). Additionally, recipients of federal aid who never began attendance or who unofficially withdrew from the University will have federal aid adjusted based on the date of the latest academic event in which the student participated.

If no academic event can be documented, 100% of federal, state, and institutional aid will be cancelled because the student never began attendance. An academically-related activity includes, but is not limited to, verifiable class attendance, an exam, a tutorial, computer-assisted instruction, turning in a class assignment, or attending an assigned study group session.

Fraudulent Receipt of Funds

Students who receive student aid funds through a misrepresentation, falsification, or omission of information may have their names referred to appropriate law enforcement authorities for possible prosecution under the law. Any person who purposefully gives false or misleading information may be fined $20,000, sent to prison, or both.

Reporting Changes

All students must immediately notify Student Financial Services of any additional resources, such as scholarships, veteran’s non-educational benefits, etc., any changes in their financial situation, residency, class standing, or any other factors which can reasonably be construed to impact their eligibility for financial aid.

Student Employment Services

Office in Centennial Hall
(970) 491-5714
ses.colostate.edu

Student Employment Services is responsible for the University’s Student Employment Program. This office lists work-study positions, some of the University’s on-campus student hourly positions, and is a central listing source for employers to post community jobs. Students may view job notices on RAMweb.

All individuals who are currently enrolled with at least one or more credits and are degree-seeking may use this service.

Student employees, both work-study and student hourly, are compensated on an hourly basis and are paid every other week through direct deposit to their personal checking or savings account. All student employees enrolled at least half-time as degree-seeking students are exempt from retirement withholdings. Enrollment is verified every pay period.

Several thousand students work on campus each year through the work-study and student hourly programs, and a large number of students find employment off-campus.

Colorado State University is an Equal Opportunity Employer, and adheres to the state’s fiscal rules and the regulations set forth by the Department of Education and the Colorado Department of Higher Education, which govern the work-study and student employment programs.

Student Employment Services staff encourages any student seeking a job to contact them.

Veterans’ Benefits

The Registrar’s Office assists the Department of Veterans’ Affairs (VA) in providing certification for the following education benefits:

Under Title 38, U.S. Code
- Chapter 30 (Montgomery G.I. Bill)
- Chapter 31 (Vocational Rehabilitation)
- Chapter 32 (Post-Viet Nam Era)
- Chapter 33 (Post-9/11 G.I. Bill)
- Chapter 35 (Dependents Educational Assistance)

Under Title 10, U.S. Code
- Chapter 1606 (Selected Reserve/National Guard Members)
- Chapter 1607 REAP (Reserve Education Assistance Program)

Students eligible for any of these benefits must contact the Veterans Education Benefits Office in the Registrar’s Office prior to the expected date of enrollment. Applicants should apply to Colorado State University in a degree-seeking major or for teacher licensure before applying for veterans’ education benefits.
A description of the services CSU provides can be found at veteransresources.colostate.edu. For the regulations governing receipt of veterans’ education benefits, Standards of Progress, and other policies is available at: registrar.colostate.edu/veterans-benefits.

Financial Support for Graduate Students

Graduate students seeking financial support should consult Section F of the Graduate and Professional Bulletin, graduateschool.colostate.edu/current-students/bulletin.aspx. Merit-based awards, such as fellowships and assistantships, are available on a competitive basis through the academic departments. Need-based support, such as loans or work-study positions, may be provided to students who apply for financial aid and qualify based on financial aid guidelines.

Colorado State University reserves the right at any time, without notice, to change, modify, or cancel any course, program, procedure, policy, financial requirement, or disciplinary arrangement set forth in this catalog whenever, in its sole discretion, it determines such action to be appropriate. Furthermore, Colorado State will not be responsible for any failure to present or complete any course or program or to perform any other activity, function, or obligation mentioned in this catalog. Since changes may occur at any time, students must check the relevant website (as noted throughout various chapters in this catalog).