Undergraduate Admissions Requirements and Procedures

Office of Admissions
University Welcome Center, Ammons Hall
(970) 491-6909
admissions.colostate.edu

All correspondence about undergraduate admissions should be addressed to the Office of Admissions, Colorado State University, 1062 Campus Delivery, Fort Collins, CO 80523-1062 and should include the student’s full legal name and date of birth. Students interested in graduate admission should consult the Graduate and Professional Bulletin.

The final admission decision is based on a student’s potential for attaining a degree at Colorado State University and takes into account a variety of factors, including the student’s past academic course work and achievement, test scores, essay, leadership qualities, school and community service, recommendations, geographic residence, first generation status, and ability to contribute to a diverse campus community. Because the University receives more applications than it can honor and because of the commitment to diversity as an important educational objective, the admission evaluation process and the admission decisions reflect and rest upon this range of factors.

Students who knowingly falsify application information, transcripts, or test scores, or who fail to indicate all previously attended institutions are subject to rejection or dismissal. Sponsoring agencies will be informed of this decision.

Admission requirements set forth in the following sections are minimum requirements that may be subject to change after a General Catalog has been published. The Board of Governors of the Colorado State University System, Colorado State’s governing board, reserves the right to deviate from published admission requirements. In such cases, changes in admission policy will be publicized.

APPLICATION INFORMATION FOR ALL APPLICANTS

Obtaining an Application

Students are encouraged to apply for admission online at admissions.colostate.edu, or through the Common Application at commonapp.org. Paper applications can be requested by emailing admissions@colostate.edu, calling (970) 491-6909, or writing the Office of Admissions, Colorado State University, 1062 Campus Delivery, Fort Collins, CO 80523-1062.

Completing an Application

Unless otherwise indicated, all applicants are required to submit the following documents before a final admission decision can be rendered. In some cases, additional information may be required.

Freshman Applicants:

- Application for admission
- $50 non-refundable processing fee or approved fee waiver request
- Official high school transcript reflecting GPA and class rank (if applicable). If secondary school transcripts are not in English, a certified English translation must accompany each document.
- ACT or SAT results (written portions are not used for decision or scholarship purposes; ACT/SAT is not required of applicants who are 23 years of age or older or who have been out of high school five or more years) Please note: Applicants educated outside the U.S. may not be required to submit SAT or ACT scores but may be required to submit official TOEFL, IELTS Academic, or PTE Academic results.
- Personal statement (essay)
- A recommendation from a teacher, school counselor, or other person who can attest to the applicant’s personal character and potential to succeed academically at CSU.

Transfer Applicants:

- Application for admission
- $50 non-refundable processing fee or approved fee waiver request
- Official transcript from each college or university attended, regardless of the type or amount of credit earned and whether the work will be reflected
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elsewhere in the academic record. No part of the previous collegiate record may be disregarded. Failure to list all institutions previously attended is a serious offense that may result in the rescinding of admission, loss of credit, or disenrollment. Although course work taken at vocational-technical institutes or colleges that are not regionally accredited is not counted toward the minimum number of credits required for admission of transfer students, transcripts may be required. If transcripts are not in English, a certified English translation must accompany each document.

- High school transcript reflecting graduation. High school credentials will be evaluated as part of the admission decision only for applicants who have completed fewer than 30 credits at the point of application. Applicants with more than 30 college-level credits complete at the point of application can submit a copy of their high school diploma if the high school transcript is not available. (Applicants with a GED or equivalent instead of high school graduation should refer to the section “For Non-High School Graduates.”)
- Personal statement (essay)
- A recommendation from an instructor, advisor, or other person who can attest to the applicant’s personal character and potential to succeed academically at CSU
- ACT or SAT results can be used for placement purposes but are not required.

Application Processing Fee

A $50 nonrefundable processing fee (or approved fee waiver) is required of all applicants and must be submitted with the application. This fee is not refunded if admission is denied nor is it applicable to tuition and fees if the student enrolls.

Application Deadlines

Applications become available 8-12 months before the requested date of entrance.

Fall Semester Consideration:

Freshman admission decisions for the fall semester are rendered on a rolling basis beginning in September, one year prior to the start of the term for which the student has applied. Transfer admission decisions for the fall semester are rendered on a rolling basis beginning in January, one semester prior to the start of the intended term of entry.

Freshman Applicants:
- Early Action Date – December 1
- Regular Decision Date – February 1
- Final Deadline – May 1

Transfer and Second Bachelor’s Applicants:
- Priority Application Date – March 1
- Final Deadline – June 1

Applications that are not completed and received by the final deadline may be updated to the next consecutive semester or withdrawn.

Spring Semester Consideration:

Admissions decisions for the spring semester are rendered on a rolling basis beginning by June, seven months prior to the start of the term.

The completed application deadline for all freshman, transfer, and second bachelor’s applicants is November 1. Applications not completed and received by the deadline may be updated to the next consecutive semester or withdrawn.

Enrollment Deposit and Admission Confirmation

In order to hold a place in the class and to be "registration ready" (eligible to register for classes), all newly admitted freshman and transfer students (including international students) must submit a nonrefundable enrollment deposit. The deadline for receipt of the enrollment deposit is May 1 for fall semester freshman applicants, July 1 for fall semester transfer and second bachelor’s applicants, December 1 for all spring semester applicants, or within two weeks of receiving the offer of admission (whichever is later). If payment of the enrollment deposit presents a financial hardship, students are encouraged to contact the Office of Admissions.

Good Standing Requirement

Applicants for admission to Colorado State University whose records indicate they are under disciplinary censure generally may not be admitted until they have cleared their disciplinary records.

Personal Identifier

The personal identifier for all CSU students is the CSUID. The CSUID is a nine-digit unique numeric identifier that begins with the digit 8 and is assigned by the ARIES student information system. The social security number (SSN) is not used at CSU as a personal identifier.

All students are requested to submit a social security number (SSN) at the time of admission or before initial enrollment at the University. The social security number
is maintained as a secure data element in the student information system and is not accessible as directory information or to unauthorized persons. International students are encouraged to file for a social security number although they are not eligible for social security benefits. Students’ disclosure of the social security number is required for financial aid purposes, employment, and state and federal reports required by law.

The social security number is released to agencies or individuals outside the University only at the request of the student or in accordance with federal and state requirements in regard to financial aid awards; Internal Revenue Service for student employee salary reporting and 1098T/1098E reporting; and State Controller’s debt collection procedure. The University has strict policies protecting and prohibiting the use of SSN and uses every reasonable effort to protect and not disclose the SSN.

REQUIREMENTS FOR ALL STUDENTS PRIOR TO COMMENCING CLASSES

Immunization

Colorado State University, in compliance with Colorado State laws and Health Department regulations, requires persons born January 1, 1957 or later to show proof of two vaccinations for measles and mumps, and one vaccination for rubella (MMR) or to show written evidence of laboratory tests showing immunity.

Colorado law, Colo. Rev. Stat. § 23-5-128, also requires every student residing in student housing to fulfill two requirements for Meningococcal Vaccine:

1. Access the CSU Health Network Portal to sign a statement that student has reviewed the Meningococcal Disease Information Document, which describes meningococcal disease and the vaccine that can prevent the disease.
2. Indicate whether student a) received the Meningococcal Vaccine, b) plans to have the vaccine administered, or c) is “waiving” the requirement and declining to receive the vaccine.

Submit immunization records or laboratory results to the CSU Health Network prior to arrival at school. Additional information concerning immunization should be directed to:

**Immunizations Office:**
CSU Health Network,
Immunizations Clinic,
8031 Campus Delivery,
Colorado State University,
Fort Collins, CO 80523-8031
CSUHN_immunize@mail.colostate.edu
Phone: (970) 491-6548, Fax: (970) 491-0268

Student Health Insurance Requirements

To protect students’ good health and financial stability, all full-fee paying resident-instruction undergraduate students enrolled in 6 credits or more are required to carry adequate health insurance coverage. Students who find themselves without coverage that is comparable to the CSU Student Health Plan are required to enroll in the university-sponsored CSU Student Health Insurance Plan. The Plan is in addition to the medical care already provided by the CSU Health Network. Insurance is not a prerequisite to the use of the CSU Health Network, but is designed to supplement it and to help protect against the high costs of an accident or sickness requiring hospitalization. For more information on the insurance plan or the CSU Health Network, please visit health.colostate.edu.

It is also the policy of the University that all international students, regardless of enrollment status, must demonstrate comprehensive health insurance coverage through either the University health insurance plan or a comparable plan.

For further information, see the CSU Health Network’s Student Health Insurance website, health.colostate.edu/student-health-insurance, or contact the CSU Health Network at (970) 491-2457, CSUHN_Insurance@mail.colostate.edu.

Graduate Students are also subject to mandatory health insurance requirements, as set forth in the Graduate Student Bulletin. For more information, please visit graduateschool.colostate.edu/prospective-students/apply/health-insurance.

Selective Service Registration

In compliance with C.R.S. 23-5-118, Selective Service registration is required of male United States citizens between the ages of 17 years and 9 months and 26 years who wish to enroll at Colorado institutions of higher education. Individuals providing false information are subject to penalty of law and disenrollment.
FOR HIGH SCHOOL GRADUATES

The admission decision is based on a careful and individual review of the application materials, with particular emphasis placed on an applicant’s demonstrated academic achievement and ability to contribute to and benefit from the Colorado State University community.

Higher Education Admission Requirements (HEAR)

The Colorado Commission on Higher Education stipulates completion of at least 15 academic high school units to be admissible to a 4-year public college or university in Colorado for high school graduates beginning in spring 2008 and an additional two academic units for graduates beginning in spring 2010.

Colorado State University gives priority consideration to applicants with a minimum 3.25 GPA (on a 4.0 scale) and minimum 22 ACT composite and/or minimum 1030 SAT combined (critical reading/math) result who satisfactorily complete a minimum 18 high school units defined as the CSU Priority Standards. The CSU Priority Standards consist of the state’s Higher Education Admission Requirements plus a second year of a single foreign language; refer to admissions.colostate.edu/futurefreshmenadmissionstandards for details.

The minimum passing grade is D; however, grades of D may not be competitive in a selective admission environment and grades of C- or better are preferred.

Colorado State University recognizes that academic preparation may take several forms and that students contribute to campus in a variety of ways. In this spirit, all students receive a holistic application review. Applicants who do not meet the 18 academic units and/or who have a cumulative GPA below 3.25 and/or who have ACT or SAT results below 22/1030 (respectively) still are encouraged to apply for admission. In such cases, we look for other evidence of a student’s potential for success at Colorado State, including other measures of academic rigor, trends in grades, high school type, personal circumstances, leadership and community service, motivation and maturity, and ability to contribute to a diverse campus community.

Please note: Because of demand, admission to some programs of study is more competitive than others; admission to these programs is limited to students presenting the strongest academic credentials. Additional information about competitive majors can be found at admissions.colostate.edu/futurefreshmencompetitivemajors.

Admission is subject to high school graduation, satisfactory completion of current courses, and submission of a final, complete, official high school transcript. Financial Aid is not released to applicants without proof of high school graduation (or equivalent), and a hold is placed on course registration prior to the start of the second semester for freshman applicants who have not demonstrated high school graduation (or equivalent).

Requests for exceptions to this policy must be submitted to the Vice President for Enrollment and Access and approved by the Provost and Executive Vice President.

For Home-Schooled Applicants

Colorado State University encourages applications from home-schooled applicants who have completed a solid college-preparatory curriculum. It is recognized that home-schooling may offer diverse teaching methods and learning environments personalized to fit each individual. Applications are reviewed within the context of an individual’s experience; however, standard documentation of that educational background is required. Such documentation should include a description of the learning environment, a detailed list of courses and course content if not articulated in a transcript, an explanation of any applicable grading scales and documentation of any standardized or external curricula used (e.g., college courses, online courses, published home-school curricula, etc.).

Admission decision factors for home-schooled applicants are the same as those for traditional high school graduates. Please refer to the priority coursework considerations and description of holistic application review noted in the high school graduate section. Additional information may be found at admissions.colostate.edu/homeschoolfaq.

For Early Graduates from High School

Admission preference is given to students who complete four years of high school and use the time effectively to take accelerated and/or academically rigorous course work (i.e., Advanced Placement, International Baccalaureate, and dual enrollment college courses). Colorado State will admit exceptional students graduating early, provided they have satisfied all pre-requisite high school course work and their credentials are competitive with strong candidates graduating with four years of course work (including accelerated and/or academically rigorous courses, as identified above).
Additional information may be found at admissions.colostate.edu/earlygraduates.

**College-Level Courses Completed by High School Students**

Colorado State credit may be allowed for college-level courses completed at a college or university while a student is still in high school if the following conditions are met:

1. The college or university must be fully accredited by one of the seven regional associations of schools and colleges.
2. Credit will be granted only for academic courses with grades of C- or better.
3. An official transcript must be provided by the college or university listing the courses completed.
4. The course is not remedial or vocational/technical in content.

**The College Board Advanced Placement Program**

The Advanced Placement Tests administered by The College Board are used by the University to award credit and advanced placement in any of several fields in which a student may have participated in high school. Lower-division credit (100- to 200-level) awarded is treated as transfer credit without a grade but is counted toward graduation and may be used in fulfilling specific lower division curriculum requirements.

The academic department responsible for the course in which test credit is granted will have determined what lower division equivalency will be awarded. Department decisions are considered the final determination of equivalency for the specific examination. Therefore, a request for re-evaluation or an appeal of the decision will not be considered or accepted.

Lower-division (100- to 200-level) credit is granted for scores of four (4) or five (5) on the Advanced Placement Tests in government and politics, biology, computer science, English, environmental science, and human geography. Lower division (100- to 200-level) credit is granted for scores of three (3) or higher in art, chemistry, Chinese, economics, French, German, history, Italian, Japanese, Latin, mathematics, music, physics, psychology, Spanish, and statistics. Scores of one and two are not granted credit.

Generic credit (no discipline identified) will be granted for the AP Capstone Seminar and/or the AP Capstone Research Project when a minimum score of four (4) is earned. The AP Capstone Seminar and the AP Capstone Research components may be re-evaluated by the teaching department in which the Seminar and Capstone most closely align for consideration of a direct equivalency of lower-division credit. The department’s evaluation will be the final determination.

Go to the Registrar’s website at registrar.colostate.edu/students/transfer/index.aspx and select “Advanced Placement (AP) Exam Equivalencies” for a complete table indicating the courses for which credit is awarded.

**College-Level Examination Program (CLEP)**

The College-Level Examination Program (CLEP) was designed by The College Board to enable both traditional and nontraditional students to receive college-level credit by examination. There are two types of examinations offered—the General Examinations and the Subject Examinations.

For general examinations, a minimum of three credits will be awarded for a score of 50 or higher. For subject examinations, credit will be awarded in the amount equivalent to the CSU course(s), for scores of 50 or higher. Go to the Registrar’s website at registrar.colostate.edu/students/transfer/index.aspx and select the “CLEP Exam Equivalencies” for a complete table indicating those courses for which credit is awarded.

Information may be obtained and arrangements for taking the tests by contacting the University Testing Service, 203 General Services Building, at (970) 491-6498, or by visiting the CollegeBoard website at clep.collegeboard.org/test-takers/feedback. Credit awarded for these examinations cannot be used in meeting the Colorado State residency requirement for the baccalaureate degree.

The academic department responsible for the course in which test credit is granted determines what equivalency will be awarded. Department decisions are considered the final determination of equivalency for the specific examination. Therefore, a request for re-evaluation or an appeal of the decision will not be considered.

**International Baccalaureate**

Students who graduate from high school with an International Baccalaureate diploma or have completed International Baccalaureate examinations may receive University credit for scores of four or higher.

The number of credits awarded for successful completion of an International Baccalaureate diploma program will be a minimum of 24 semester credits. If a score of less than four is received on an exam, the number of credits...
granted will be reduced accordingly if the student meets the necessary requirements.

The academic department responsible for the course in which test credit is granted determines what equivalency will be awarded. Department decisions are considered the final determination of equivalency for the specific examination. Therefore, a request for re-evaluation or an appeal of the decision will not be considered or accepted.

See the website at registrar.colostate.edu/students/transfer/index.aspx and select “IB Equivalencies” for a list of courses for which credit will be granted.

Cambridge Pre-U Exam

The Cambridge Pre-U examination is a United Kingdom qualification from the University of Cambridge International Examinations and is an alternative to the current A Level qualification. This exam consists of “Principal Subjects” of which students have a free choice of three of 27 subject options. Additional subjects may be taken and possibly considered for credit but are not incorporated into the Cambridge Pre-U Diploma. Those students who complete an “Independent Research Project” and a “Global Perspectives” portfolio along with the 3 “Principal Subjects” options are eligible for the award of the Cambridge Pre-U Diploma. There are additional “short course” options consisting of one year’s study, available in Modern Foreign Languages and Mathematics.

The ‘Global Perspectives and Research Report’ (GPR) may also be considered for credit on a case-by-case basis.

Credits may be used toward the 120 credit minimum requirement for graduation and may be used toward general education (All University Core Curriculum) requirements. Scores of D1-D3, M1-M3 and P1-P3 will be considered for credit as they are equivalent to a “C” or better grade. A MAXIMUM of 36.0 semester hours may be awarded for Cambridge Pre-U exams.

The academic department responsible for the course in which test credit is granted will determine what equivalency will be awarded. The determination by the department of an equivalency for an exam will be a final decision and cannot be re-evaluated or appealed.

FOR NON-HIGH SCHOOL GRADUATES

Freshman applicants and transfer applicants with fewer than 30 college credits complete at the point of application who have earned a GED (or equivalent) must submit:

- Official GED transcript or results of an equivalent state-governed completion exam (such as CHSPE, Hi-Set, or the Wisconsin High School Equivalency Diploma).
- Transcripts showing all high school and collegiate courses attempted.
- Scores from either the ACT or the SAT (not required of applicants who are 23 years of age or older or who have been out of high school five or more years).
- Personal statement (essay)
- Recommendation from a teacher, employer, or other person who can attest to the applicant’s personal character and potential to succeed academically at CSU.

The admission decision is based on the student’s academic potential for attaining a degree at Colorado State. In special cases, students otherwise well-qualified, but not meeting all requirements, are considered for admission on a case-by-case basis.

Strong candidates for freshman admission present a minimum 150 GED score in each subject (550 average on the 2002 scoring rubric) and satisfy as many of the Freshman Admission Standards as possible. Minimum requirements on GED equivalents have not yet been established by Colorado Department of Higher Education; contact Admissions for updates.

Transfer applicants with more than 30 college-level credits complete after the GED (or equivalent) must submit a GED transcript as proof of high school completion, but high school transcript(s) and ACT/SAT results are not required.

Additional information may be found at: admissions.colostate.edu/futurefreshmengedapplicants.

FOR TRANSFER STUDENTS

Undergraduate applicants who have completed any amount of college credit at other regionally-accredited institutions after graduation from high school or after earning a GED must apply as transfer students. Those who were enrolled in college courses during high school (regardless of the number of credits attempted) must apply for admission as freshmen (see “For High School Graduates” above).

Transfer Admission Requirements

The admission decision is based on a careful and individual review of the application materials, with particular emphasis placed on an applicant’s demonstrated academic achievement and ability to contribute to and benefit from the Colorado State University community. A
number of factors are considered in the decision, including academic rigor and performance, pre-requisite course work, preparation for preferred major and personal qualities such as leadership and community service, motivation and maturity, the ability to contribute to a diverse campus community and unique or compelling circumstances.

Priority consideration is given to transfer applicants who have earned a minimum 2.5 cumulative GPA in 30 or more college-level academic semester credits. Applicants with a cumulative GPA below 2.5 and/or fewer than 30 completed credits are encouraged to apply since many factors are considered in the admission decision.

Students who have completed fewer than 30 credits at the point of application are classified as transfer applicants; however, the admission decision will include an assessment of both high school AND college-level performance.

Applicants must have a minimum 2.000 GPA and must have satisfied the admission requirement in mathematics in order to be considered for admission; completion of college composition prior to application is strongly encouraged.

According to federal financial aid requirements, ALL transfer applicants with fewer than 60 credits in transfer must demonstrate high school graduation (or equivalent). Because the formal transfer evaluation is not completed until after an applicant has been admitted, all transfer applicants are required to submit proof of graduation (or equivalent) as part of a complete application for admission. As noted above, high school credentials are included in the admission decision only for those applicants with fewer than 30 credits complete at the point of application and for those using high school work to meet the admission requirement in mathematics.

Because of demand, admission to some programs of study is more competitive than others; admission to these programs is limited to students presenting the strongest academic credentials.

Additional information may be found at: admissions.colostate.edu/transfer.

Transfer Admission Guarantee

Students who have completed an Associate of Arts or an Associate of Science degree from an accredited Colorado institution after high school graduation (or equivalent) will be guaranteed admission to the University providing that it is the last institution attended and that a cumulative 2.00 GPA (on a 4.000 scale) has been achieved from ALL institutions attended. Entry into a specific major may depend on completion of appropriate prerequisite courses and enrollment limitations of the major.

Evaluation of Credits

The Registrar’s Office is responsible for determining course equivalencies for all courses that are presented for transfer to Colorado State University. Students should be aware that credits may transfer to the University, but not count toward department graduation requirements. Evaluation of credits is made only from official transcripts after a student has been granted admission.

If a student attends one or more regionally accredited 2-year institutions a total of 64 transfer credits may be accepted. There is no limit for the amount of credit that can be transferred from regionally accredited 4-year institutions.

Regular academic courses from institutions accredited by one of the six regional associations of schools and colleges completed with a grade of C- or better are generally accepted in transfer. Course work from institutions that are not regionally accredited will not be transferred. Coursework that is remedial or vocational/technical in nature will not be transferred. Transfer grades and credits are not computed within the cumulative GPA earned at Colorado State.

If coursework presented for transfer is over 10 years old, the academic department will need to review it for applicability towards degree requirements.

International institutions must be recognized by the country’s governmental agency for possible transfer of credits (i.e., Ministry of Education).

International Credit toward a Baccalaureate Degree

Transfer credit is generally only considered from international tertiary institutions that are recognized by the ministry of education, or a similar accrediting body, in the home country. In order to qualify for transfer credit, courses completed at recognized international tertiary institutions must be applicable to the student's degree and comparable to the nature and quality of CSU courses.

International courses with the same or similar course titles as CSU courses may satisfy course requirements. An official or certified copy of the transcript must be presented to the Registrar’s Office for work to be officially evaluated for transfer credit. A certified translation must accompany transcripts not issued in English. The translation should be literal and not...
interpretable. If course content is not evident from course titles on the transcript, students should be prepared to provide official catalog course descriptions or syllabi (in English) from their schools or faculties.

Rarely is international secondary level work considered for transfer credit. The completion of rigorous secondary school subjects is expected of all admission candidates—international and domestic alike. Transfer credit is not awarded for secondary school subjects. Possible exceptions may include an additional 13th year of secondary school was completed and/or a standardized examination was administered. Examples might include the British Advanced Level (A-Level) examinations, German Abitur examinations, or Italian Maturita examinations.

In many cases, international credits will have to be converted into the U.S. semester system unless there is an official CSU Memorandum of Understanding (MOU) that allows for an alternate credit evaluation option. In those cases where there is not an official MOU indicating an alternate, a conversion factor will be used to determine the U.S. Credit equivalency for each course. No more than 18 credit hours per term or 36 credit hours in any academic year may transfer. All courses considered for transfer must be completed with a "C-" or better grade. The Registrar’s Office will determine the international grade equivalencies.

Transferology™

Students who have completed courses in higher education want to know which colleges and universities will accept those courses and apply them to a degree. Transferology™ will provide quick answers from hundreds of institutions in a streamlined and dynamic interface.

Transferology™ (formerly known as u.select) enables students, advisors, faculty, and administrators from colleges and universities to obtain consistent and accurate information about how courses will transfer from one institution to another, and how courses will apply to meet academic program requirements at the other institutions. A potential transfer student can have direct access to course acceptability, equivalency, and applicability among all participating institutions by using each institution’s existing course equivalency tables. Course descriptions, details about academic programs, and course equivalencies can all be obtained from this one website.

For Colorado State University, Transferology™ is a database of selected accredited institutions in the U.S. and some recognized international institutions, their courses and how those courses will transfer to Colorado State University. All public institutions in Colorado and Wyoming are part of this database and, in addition, many frequently transferred courses from selected institutions in other states are also listed. Access this database by going to the website transferology.com. If a particular institution is not listed, contact the Degree and Transfer Evaluation unit of the Registrar’s Office for evaluation of specific courses.

Statewide Guaranteed Transfer Program (gtPathways)

The state of Colorado has developed a statewide guaranteed transfer program, which applies to all Colorado public institutions of higher education, including Colorado State University. Statewide there are approximately 1,000 lower-division general education courses in 20 subject areas approved for guaranteed transfer from one public institution of higher education in Colorado to another.

After starting on a higher education pathway at any public college or university in Colorado, and upon acceptance to another, a student may transfer up to 31 credits of successfully (C- or better) completed guaranteed transfer general education coursework in a set of defined categories. These courses will apply toward the general education (All University Core Curriculum) graduation requirements at Colorado State University. Extended detail may be found on the Colorado Department of Higher Education (CDHE) website at: highered.colorado.gov/Academics/Transfers/gtPathways. Colorado State University’s site may also be referenced at registrar.colostate.edu/transfer-evaluation. Click on the “State Guaranteed Transfer (gtPathways)” link under Evaluation and Equivalencies.

Transfer Appeals Process

Students may appeal a decision regarding the transferability of a specific course and/or the decision regarding how it is used to fulfill degree requirements. Any request for re-evaluation of credit should first be directed to the Degree and Transfer Evaluation unit of the Registrar’s Office.

The student is responsible for supplying any supporting documentation from the student’s transferring college, such as a syllabus or more detailed course description. The Degree and Transfer Evaluation unit will either satisfy the student’s request or refer the student to an academic department for additional consideration. If the academic department cannot fulfill the request for any item related to an AUCC requirement or an overall university graduation requirement, a formal written appeal may be presented to the Degree and Transfer Evaluation unit for presentation to the Vice Provost for Undergraduate Affairs for a final decision. For informa-
tion on the appeal process refer to the following website: registrar.colostate.edu/appeal-a-required-course.

60-Credit Rule for Mathematics and Composition

Colorado State has a requirement that all students must complete their math and composition credits required by the All-University Core Curriculum (AUCC) within their first 60 credits of college-level course work. More complete information on this policy may be found in the chapter on the All-University Core Curriculum of this catalog. Transfer credits do count toward this 60-credit rule. Students transferring 40 or more credits into CSU are advised that the math and composition requirements should either be met from transfer credits or are to be completed in the first semester at CSU.

Credit from Two-Year Colleges

- If a student attends one or more regionally accredited two-year institutions, a total of 64 transfer credits may be accepted.
- Credit earned at a two-year college may not be used to meet the upper-division (300-400 level) graduation requirement. Academic departments may allow substitution of course work from two-year colleges towards specific major upper-division requirements.
- Transfer guides for specific majors are available for students who want to complete a four-year degree at Colorado State University by first completing an AA or AS degree at a Colorado community college, and then completing the 60 designated CSU credits listed on the guide. See registrar.colostate.edu/transfer-guides-for-colorado-students and then select “Transfer Guides.”

Service Schools and Courses of the Armed Services

Credit may be allowed for transfer from those service schools carrying a baccalaureate credit recommendation in the latest Guide to the Evaluation of Educational Experiences in the Armed Services (www2.acenet.edu/militaryguide/CourseSearch.cfm) prepared by the American Council on Education (ACE). Students must submit SMARTS (Sailor/Marine American Council on Education Registry Transcript), AARTS (Army/American Council on Education Registry Transcript), JST—Joint Service Transcript or Coast Guard Institute Registered Transcript to the Registrar’s Office to have the information evaluated for eligibility and to receive credit. Individual academic departments determine whether those courses clear specific major curriculum requirements or may be used as elective credit within the program of study. Contact the Degree and Transfer Evaluation unit of the Registrar’s Office, or review our website at registrar.colostate.edu/transfer-credit for further information.

Transfer Credit from Non-Collegiate Institutions

Colorado State will award transfer credit for academic work done under the sponsorship of non-collegiate institutions, if 1) the courses proposed for transfer have been approved by the American Council on Education, 2) are listed in The National Guide to Educational Credit for Training Programs, and 3) are approved by the academic department and college in which the subject matter is taught at Colorado State. Those wishing to request such credit should contact the Degree and Transfer Evaluation unit of the Registrar’s Office or refer to our website at registrar.colostate.edu/non-collegiate-institutions for additional assistance.

FOR FORMER COLORADO STATE STUDENTS

Former Colorado State students who wish to return to CSU after an absence of one or more semesters to complete an undergraduate degree already in progress must submit an “Undergraduate Intent to Return Form,” available at admissions.colostate.edu/onlineapplication, including students who have not attended another institution since leaving Colorado State University. Students who have withdrawn prior to the end of a semester must also file an “Undergraduate Intent to Return Form.” Students are readmitted if they are eligible to return to the University and if space is available.

No application processing fee is required of former students returning to complete a degree in progress. Colorado State University graduates who wish to return to earn a second bachelor’s degree should follow the policies and requirements for second bachelor’s applicants. For more information refer to Second Bachelor’s section below or refer to admissions.colostate.edu/secondbachelorsapplicants for more information.

Students who have attended other collegiate institutions after attending Colorado State must submit transcript(s) of all courses attempted at the other institution(s) attended and should include a list of future coursework or courses in progress that will be completed prior to returning to Colorado State University. The admission decision is based on previous Colorado State work, the student’s academic performance at transfer institutions, and whether space is available.

Students who left the University in a probationary or dismissed status should refer to the Scholastic Standards Policy for additional information about qualifying to return to Colorado State University.
FOR SECOND BACHELOR’S DEGREE CANDIDATES

In order to be admissible as second bachelor’s degree candidates, applicants must:

- Successfully complete a first bachelor’s degree prior to the intended entry term.
- Select a degree-seeking major (i.e., applicants cannot enter as “undeclared-exploring”), and the major cannot duplicate the first degree.
- Follow the instructions for transfer students regarding required documents, coursework requirements and application processing fee.

Some majors have more competitive admission requirements that require additional course work and/or a specific grade point average for direct admission.

For second bachelor’s degree requirements, see the Degree Programs chapter (2.1) of this catalog.

FOR U.S. CITIZENS/PERMANENT RESIDENTS EDUCATED OVERSEAS

Note: Also refer to section “Application Information for All Applicants” above.

Colorado State recognizes that the pool of U.S. citizens/Permanent Residents educated abroad covers a wide spectrum, including students with dual citizenship who have never been to the U.S., U.S.-born students who have lived in multiple countries or who have only recently moved overseas as the result of family military or employment assignments, and U.S. Permanent Residents with varied amounts of U.S.-based education.

Applicants who are U.S. citizens or U.S. Permanent Residents who have been educated in part or wholly overseas should follow the application instructions according to the appropriate academic status listed above for domestic students (high school graduate, non-high school graduate, transfer student).

The admission decision will include a review of the applicant’s personal background and educational circumstances to determine whether additional support information is required to assess the applicant’s potential for academic success at the University. For example, an applicant whose native language is not English and who has had all education in a language other than English may be asked to provide English proficiency documentation and a translation of academic records.

FOR INTERNATIONAL STUDENTS

Note: Also refer to section “Application Information for All Applicants” above and see the section for “International Student and Scholar Services” in the “International Programs and Services” chapter (1.5).

The initial inquiry about admission should indicate the applicant’s academic background, proposed program of study, and the source and amount of financial support for study at Colorado State University. International applicants are required to submit the “Certificate for Issuance of Immigration Document” and financial support statements for immigration processing.

Colorado State University requires all applicants whose first language is not English, regardless of citizenship, to demonstrate a high level of English proficiency. Applicants from Australia, Canada, Ireland, New Zealand, and the United Kingdom whose first language is English are exempt from this requirement.

To be considered for admission, undergraduate applicants must present strong academic preparation and one of the minimum scores presented in the table below.

<table>
<thead>
<tr>
<th>English Proficiency Exam</th>
<th>Conditional Admission*</th>
<th>Clear Admission**</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOEFL IBT (Test of English as a Foreign Language Internet-Based Test)</td>
<td>45</td>
<td>79</td>
</tr>
<tr>
<td>TOEFL PBT (Test of English as a Foreign Language Paper-Based Test)</td>
<td>450</td>
<td>550</td>
</tr>
<tr>
<td>IELTS Academic (International English Language Testing Services)</td>
<td>5.0</td>
<td>6.5</td>
</tr>
<tr>
<td>PTE Academic (Pearson Test of English)</td>
<td>39</td>
<td>53</td>
</tr>
</tbody>
</table>

*Conditional admission is offered to students whose overall academic record shows their readiness to be successful as degree-seeking students with some level of English proficiency support. Students who may benefit from additional academic preparation in addition to English proficiency support are encouraged to begin with INTO CSU Pathways. The INTO CSU Academic English option is available to students who need more extensive English proficiency support, either because they do not have TOEFL/IELTS or because their results are too low for Pathways or Conditional Admission qualification.

**Applicants with minimum 71 TOEFL IBT or 525 TOEFL PBT, 6.0 IELTS, or 48 PTE scores still may be offered clear admission based on consistency in the test subscores or bands and the overall strength of their academic credentials.
While alternative English language proficiency indicators may be considered for conditional or clear admission, the TOEFL, the IELTS Academic, and the PTE Academic exams are preferred. Possible exceptions may include successful completion of the INTO CSU Academic English Program (AEP) Level 6, participation in an INTO CSU Pathways program, or completion of high school or college/university level work in a school system based in the United States, Australia, Canada, Ireland, New Zealand, or the United Kingdom with English as the primary language of instruction.

**Freshman applicants must:**

- Submit official secondary school transcripts and/or school leaving certificate(s). If transcripts are not in English, a certified English translation must also accompany each document.
- Demonstrate a high level of English proficiency.
- Submit all other documentation required of freshman applicants (refer to Freshman Applicant section above).

**Transfer and second bachelor’s applicants must:**

- Submit official transcripts of all university or college courses taken in the United States or abroad. Transcripts must show all work attempted from each university or college attended. No part of the previous collegiate record may be disregarded. Failure to list all institutions previously attended is a serious offense that may result in the rescinding of admission, loss of credit, or disenrollment. Although course work taken at vocational-technical institutes or colleges/universities that are not regionally accredited or officially recognized is not counted toward the minimum number of credits required for admission of transfer students, transcripts still are required. If transcripts are not in English, a certified English translation must also accompany each document.
- Submit secondary school transcripts and/or school leaving certificate(s). If transcripts are not in English, a certified English translation must also accompany each document.
- Demonstrate a high level of English proficiency.
- Submit all other documentation required of transfer applicants (refer to Transfer Applicant section above).

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*Colorado State University reserves the right at any time, without notice, to change, modify, or cancel any course, program, procedure, policy, financial requirement, or disciplinary arrangement set forth in this catalog whenever, in its sole discretion, it determines such action to be appropriate. Furthermore, Colorado State will not be responsible for any failure to present or complete any course or program or to perform any other activity, function, or obligation mentioned in this catalog. Since changes may occur at any time, students must check the relevant website (as noted throughout various chapters in this catalog).*